

# How to claim in 2 easy steps

**Step 1:** Please complete the claim form on the following page.

**Step 2:** Send the form with all necessary documentation via email to [info@petcover.uk.com](mailto:info@petcover.uk.com). To expedite your claim, we recommend sending us all documents electronically.

## Claim checklist

*Before sending in your claim form, please ensure the following:*

You have fully completed all sections on this claim form.

You have attached the full itemised invoice(s) and treatment notes from the veterinary practice or therapist.

### **If this is your first claim, your last claim was more than 12 months ago or if in doubt, please provide**

The full clinical history from both current and previous veterinary practices.

**Note:** We reserve the right to request additional information or original documents for submitted claims. We will advise you if we need this once we receive your claim form.

**Tip:** Should you not have access to a scanner then we are happy for you to simply take a picture with your mobile phone camera or ask your vet to directly send to us the invoice(s) and supporting document(s) via email. All documents need to be submitted in a legible resolution.

## How your claim will be paid

- ▶ If you have elected to pay your premium by direct debit, your benefits will be paid directly into your nominated bank account.
- ▶ If you pay your policy other than by Direct Debit, please add your bank account details in the payment options section on this claim form. If you leave the payment section blank, we may elect to issue a bank cheque. Please note, we can only pay benefits to the policyholder(s).
- ▶ If you want us to pay your vet, please nominate this in the section 'payment options'. Please note, this option is only available, if all parties involved consent to this payment option.

## Contact us

If you have any questions about your claim please call us on **01444 708840** (between 9:00 - 17:00 Mon - Fri) or email us at [info@petcover.uk.com](mailto:info@petcover.uk.com)

# Veterinary Fees Claim Form

British Pet Insurance

Services

Claim received on  
(British Pet Insurance Services use only):

Please complete the claim form and forward to us with the relevant documents to [info@petcover.uk.com](mailto:info@petcover.uk.com)

## Section 1. Your details

Policy no. : Your name:

Contact no. : Email:

Address: Postcode:

*Please tick here if the above is different to the address on your certificate of insurance. Your policy records will be updated with these details.*

Pet's name: Pet's date of birth:

Is this pet insured with any other company? Yes No

If yes, what is the name of the insurance company?

## Section 2. About the illness or injury

<sup>1</sup>(Include dates of previous related or similar conditions)

Is this claim a continuation of a previous claim? Yes No

Condition being claimed for	Treatment date	Dates of first clinical signs <sup>1</sup>	Total charge
			£
			£
			£
			£

## Section 3. Payment options and declaration

**Payment** Please choose ONE of the following:

**Payment into bank account.** Please note: If you elected to pay your premium via direct debit, your benefits will be paid directly into your nominated bank account. If your bank details have changed, please complete the fields below. If you leave the payment section blank, we may elect to issue a bank cheque.

**Paid to your vet.** We/I have arranged with our/my vet to have the policy benefit(s) paid directly to the veterinary practice, less the applicable excess amount and any other non-claimable items. We/I understand and agree that this payment option is only available if all parties (i.e. the veterinary practice, British Pet Insurance Services and the policyholder(s)) involved consent to this payment option. Further details can be found in the insurance terms and conditions.

Account holder name:

Sort code:

Account number:

### Declaration

I authorise British Pet Insurance Services to provide the veterinary practice with information about my policy in respect of this claim and the veterinary practice to provide British Pet Insurance Services with all information relating to my pet. I also confirm that I am the policyholder and I have checked the information given on this form and that it is correct to the best of my knowledge.

Please tick here, if you have read and acknowledged the above declaration.

Date:

British Pet Insurance Services | [info@petcover.uk.com](mailto:info@petcover.uk.com) | 01444 708840

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